

**Rules for Recognition
of
Post Graduate Teacher
and
Research Guide**



**Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli
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WHEREAS, Dr. Balasaheb Sawant Konikan Krishi Vidpapeeth, Dapoli has been established as State Agricultural University under The Maharashtra Agricultural Universities Act 1990 for the purpose of ensuring proper and the systematic instruction, high quality teaching and Research in Agriculture and allied disciplines, Fisheries Science and Agricultural Engineering and to have balanced growth in the Agricultural and Allied Sciences.

AND WHEREAS, it become necessary to prescribe norms/ rules to undertake quality research in each branch of Agricultural and Allied Sciences including interdisciplinary studies leading to award of M.Sc / Ph. D. Degree of the Vidyapeeth.

AND WHEREAS, to prescribe the procedure regarding Recognition of Post Graduate Teacher and Research Guide of M.Sc and Ph. D. Degrees is a subject matter of existing Rules of the DBSKKV.

AND WHEREAS to strive to promote competitive merit and excellence as the sole guiding criteria on all research activities of M.Sc and Ph.D. scholar.

Short Title and Commencement:

These Regulations shall be called Rules for Recognition of Post Graduate Teachers of Dr. Dr. Balasaheb Sawant Konikan Krishi Vidpapeeth, Dapoli. These Regulations shall come into force with effect from the date of its promulgation. Hereafter, earlier Rules for Recognition stands repeal.

The Academic Council of the University will be the competent Authority to grant the approval as Post graduate Teacher / Research guide.

The said rules will be referred as Rules for Recognition as Post-Graduate Teacher / Ph. D Guide

- 1) M.Sc. / Ph.D. Research Guide ship will be governed as per the guidelines of by the ICAR / University Grants Commission, New Delhi, Regulations, 2019.
- 2) **General Rules:**
 - a) Applicant has to submit his/her application to the Head of Department
 - b) The respective Board of Studies will discuss and forward the application to Academic Council for further approval as Post Graduate Teacher.
 - c) Hard copies of the application form should be sent to the university along with the necessary documents duly signed by the Head of Department and Associate Dean.
 - d) Applicant should be a regularly appointed / permanent approved teacher working in the University / College / Department /Affiliated College / Recognized Institute or Research Scientist in recognized Research Institute of SAU or ICAR.
 - e) If a recognized teacher of University assumes a charge at higher position on deputation or otherwise, in the University, he shall be

deemed to enjoy the status of recognized PG teacher of the University during the period. During the said deputation period he shall continue to guide the students already registered at the material time. However he shall also be allowed to register the new students subject to the availability of seats in the recognized institute to which he belongs to and further if permitted by the appointing authority of the said higher post. Needless to say that the person on completion of tenure of deputation continues to enjoy the status as recognized PG teacher of the University till superannuation / retirement.

- f) The Inservice candidate registered for Ph.D degree under University will not be eligible to guide any candidate as Research Guide or Member, till he/she completes the degree.
 - g) The recognised post graduate teacher / Research guide should be compulsorily associated with teaching of minimum of one prescribed PG course.
- 3) **Rules for Recognition as Post-Graduate Teacher**
- a) Any person appointed/ promoted as Assistant Professor or its Equivalent or on the higher post will be eligible for recognition as post graduate teacher.
 - b) Two / Five years approved teaching experience at under graduate level for Ph.D / M.Sc degree holders, respectively.
 - c) A teacher once recognized as a Post-graduate teacher (PG) need not apply for renewal/continuation of recognition unless he/she changes the affiliated college / recognized research institute from where he/she had applied for P.G. recognition.
- 4) **Rules for Recognition as M.Sc. research guide for all faculties.**
- i) Applicant must be a Ph. D having experience of 2 years of teaching in the subject at undergraduate / postgraduate level in the subject to which he/she applies for recognition and at least Three research publications in refereed journals may be recognized as Research Guide.
or
 - ii) Applicant must be a M.Sc. with NET having experience of 5 years of teaching in the subject at undergraduate / Masters degree program to which he/she applies for recognition at least Five research publications in referred journals and may be recognized as Research guide.
 - iii) Provided that in areas/disciplines where there is no or only a limited number of post graduate teachers, the Academic council may relax the above condition for recognition of a person as Research Guide with reasons recorded in writing.
- 5) **Rules for Recognition as Ph. D research guide for all faculties:**
- i) Two years after awarding Ph.D. degree with minimum 2 years teaching / research experience at P.G. level and at least five research publications in referred journals and may be recognized as Research guide.
or
 - ii) Applicant having M.Sc. degree should have 8 years teaching /

research experience at P.G. level and at least seven research publications in referred journals and may be recognized as Research guide and has guided minimum of 3 Masters student. The recognition to M.Sc. degree holders will be granted only in case where the recognized research guide with Ph.D. qualification are not available in proportion to intake capacity.

- iii) If an applicant is awarded recognition as a Research Guide the recognition letter for the Guideship will be issued and will be valid upto his/her attaining the age of 60/62 years or till he/she is a regular faculty in the University Department /Affiliated College/ Recognized Institute/ Recognized Research Institute from which he/she had made an application for the guideship.
 - iv) The Post graduate teacher who is recognized as Ph.D. Research guide will deemed to be recognized as M.Sc. research guide.
- 6) No fresh M.Sc. /Ph.D Research Students should allowed be registered with M.Sc./ Ph.D. Research Guides whose length of service as a Regular Faculty is not more than one year or two years, respectively or only after successful completion of probation period.
 - 7) In case where, Ph.D. Research Guides is allotted the student prior to two years of superannuation and the normal residential requirement of a regular Doctoral student is extended, he may be allowed to continue as Chairman / Member till the completion of degree.
 - 8) **Eligibility criteria to be a / Co-Guide / Member**
 - i) Any regular Assistant Professor or equivalent of the University /Institution affiliated to a University or College recognised as Post Graduate Teacher as per Sr. No. 3 above.
 - ii) Provided that in areas/disciplines where there is no or only a limited number of post graduate teachers, the Academic council may relax the above condition for recognition of a person as Research Guide with reasons recorded in writing.
 - iii) A Co-Guide may be adopted for the purpose of completion of research work leading to the award of a research degree in any subject, at any stage of work, if deemed necessary by the research guide and /or student in consultation with the guide. The Co Guide could be from other Institute /Research organisation, with which the University has signed the MOU and granted recognition as Post graduate Teacher.
 - 9) Only a full time regular teacher of the concerned University / College can act as a Guide of Student Advisory committee. However, Co- guide / Member would be allowed in inter-disciplinary areas from other departments of the same institute or from Affiliated College / Recognized Institute or Research Station Under SAU or ICAR with the approval of the Board of Studies.
 - 10) The external member of other SAU / Institute will not be allowed to be Chairman of SAC and retired academic staff can not be a member of SAC.
 - 11) The allocation of Research Guide for a selected research scholar shall be decided by the Department concerned depending on the

number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/admission.

- 12) The allocation of students to research guide will be decided in the meeting of the all academic Staff of the Department held after the admission, within the first fortnight. The allocated Research Guide and research scholar shall be approved by the Board of Studies of the concerned Department.
- 13) The Chairman BOS will maintain the year wise Guide allocation register of research guide and students and will allocate the students to have equal opportunity to all recognised members.
- 14) In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/ Faculty/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.
- 15) Any Assistant Professor as Research Guide /Co-Guide, who is a recognised, at any given point of time, will be allowed of guide only two (2) M.Sc. and one (1) Ph.D. scholars.
- 16) Any Professor / Associate Professor as Research Guide, who is a recognised can guide up to a maximum of Three (3) M.Sc. and Two (2) Ph.D. scholars.
- 17) At any given instance the recognised post graduate teacher will not be a Chairman and member of Student Advisory committee of more than 8 students.
- 18) **Withdrawal of recognition**
 - i) Where the Academic Council / Board of Studies, on its own or on any representation received from any person, or any information received from any authority or a statutory body, or on the basis of any enquiry or inspection conducted by it, satisfied that guidelines and orders made or issued there under, or has submitted or produced any information and documentary evidence which is found to be false at any stage or any condition subject to which recognition has been granted, it may withdraw recognition of such Post Graduate Teacher / Research Guide in respect of such programme as it may specify, for reasons to be recorded in writing.
 - ii) The recognition of a Post Graduate Teacher /Research Guide could be withdrawn, on recommendation of Head of Department, in case if the recognised Post Graduate Teacher /Research Guide is not teaching the Post graduate courses during the last two semesters.
- 19) **Responsibilities of Student Advisory Committee and its functions:**
 - A) There shall be a Student Advisory Committee, as defined in the Academic Regulations of the University concerned, for each M.Sc. and Ph.D. scholar. The Research Guide of the scholar shall be the Convener of this Committee. This Committee shall have the following responsibilities:

- i) To review the research proposal and finalize the topic of research;
 - ii) To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
 - iii) To periodically review and assist in the progress of the research work of the research scholar.
- B) A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the Institution/College with a copy to the research scholar.
- C) In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, he will be awarded the grade as Non satisfactory for research credits offered during the semester.
- D) The Research Advisory Committee may recommend to the Institution/College with specific reasons for cancellation of the registration of the research scholar after the expiry of stipulated time period defined for the completion of M.Sc. / Ph. D. Degree or as per the Academic regulation.
- 18) The teacher who wishes to be recognised as Post graduate teacher / Research guide should submit the application in the prescribed format as given in Annexure

Annexure I

Form of application for recognition as Post Graduate Teacher / Research Guide

1. Name of Applicant (In Block Capital letters) _____
2. Date of Birth _____
3. Present Post held _____
4. Date of Joining on Present Post _____
5. Name of the College/Department _____
6. Residential address with Phone number _____
7. email address _____
8. Academic qualifications _____

Sr.No.	Name of Degrees awarded with field of specialization	Year in which obtained	Division / Class	Name of awarding university

9. Other academic distinctions such as prizes, medals, fellowship etc.

10. Teaching experience

Name of the college where teaching experience gained	Specialization	Date from	Date to	Total Experience	Subjects taught (Mention Course Number and academic year)

11. Research / Extension experience

Years of research / Extension experience	Date from	Date to	Name of Organization / Institute to which attached	Post held	Nature of duties performed

12. Research papers published

Name of Authors	Name of Journal	Title of paper	Volume number and Year

13. Numbers of students guided as research guide earlier (if any,)

Sr No.	Registration No.	Name of Student	Title of Thesis	Year of Degree Award
1				

14. Other relevant information if any
15. Particulars of recognition granted by any other institute or university
16. Subject for which recognition is required.

17. Degree for which recognition is required.

Signature of Applicant
Name

Remarks of the forwarding authority (With Remarks)

Head of the Department

Annexure II

List of Staff members in whose respect recognition of the university is required

Sr.No.	Name in Full and Designation	Recognition for	Qualifications , Degrees/ Subject/Year / Class of the degree	Details of experience as Assistant Professor and above	Subject for which recognition is required	Degree programme for which recognition is required	Academic Year from which recognition is required	Date and year of recognition as PG Teacher / Research Guide (if granted earlier)
		Post Graduate Teacher						
		M.Sc. Research Guide						
		Ph.D. Research Guide						

Recommendation of Head of Department (with Remarks)

Recommendation of Board of Studies (Minutes of meeting)

Signature of Head of the Department